

Page 1/2

## APPLICATION FOR CREDIT

your company information

company name \_\_\_\_\_  
trading name \_\_\_\_\_  
ABN \_\_\_\_\_ or ACN \_\_\_\_\_  
contact \_\_\_\_\_ job title \_\_\_\_\_  
billing contact \_\_\_\_\_ telephone \_\_\_\_\_

delivery address \_\_\_\_\_  
\_\_\_\_\_ post code \_\_\_\_\_

postal address \_\_\_\_\_  
\_\_\_\_\_ post code \_\_\_\_\_

telephone \_\_\_\_\_ fax \_\_\_\_\_  
email \_\_\_\_\_

name of bank \_\_\_\_\_  
address \_\_\_\_\_

owner/director 1 full name

\_\_\_\_\_ home address \_\_\_\_\_  
telephone \_\_\_\_\_

owner/director 2 full name

\_\_\_\_\_ home address \_\_\_\_\_  
telephone \_\_\_\_\_

registered address \_\_\_\_\_  
\_\_\_\_\_

trade references

company \_\_\_\_\_ company \_\_\_\_\_  
contact name \_\_\_\_\_ contact name \_\_\_\_\_  
telephone \_\_\_\_\_ telephone \_\_\_\_\_  
fax \_\_\_\_\_ fax \_\_\_\_\_  
trading period \_\_\_\_\_ trading period \_\_\_\_\_

Page 2/2

## TERMS AND CONDITIONS

### payment and account opening

First orders must be prepaid before goods are supplied. After first order, and subject to credit approval, payment terms are strictly 14 days from date of invoice, unless otherwise agreed in writing. Orders on overdue accounts will be held until all overdue balances are cleared. All prices quoted exclude GST. Interest will be charged at 10% p.a. on all overdue invoices commencing the first day overdue. Credit card payments incur a 2.2% processing fee on invoices paid more than 7 days from invoice date. All equipment purchases are COD only and incur a 3% credit card transaction fee. Upon non payment of account you agree to pay all associated collection costs incurred by Rubra.

### delivery

Please allow 2-3 working days for delivery. Express delivery available at the expense of the purchaser.

### delivery charges

Metro-Free delivery on orders over \$90 ex gst.  
Country- Free delivery on orders over \$200 ex gst.

### damaged orders

Customers must inform Rubra Coffee of any damage within 7 days of receiving goods. Specific details of damage and consignment note number together with invoice number are required.

### returns

If any goods are found to be defective on delivery we will gladly replace at our expense. We are unable to accept returns for any opened food product. Other items may be returned in original undamaged packaging and deemed suitable for resale before credit is awarded. All returns are subject to a restocking charge of 10% of the item(s) value. No returns will be accepted after 30 days from shipment. The shipping costs of returned items are the responsibility of the purchaser.

### Copyright

All images, design and layout are the property of the brand owners or Rubra Coffee. Unauthorised use or copying will result in the heavy hand of the law.

**Please sign acceptance of terms and conditions** \_\_\_\_\_

**Signed on behalf of** \_\_\_\_\_  
**Full name** \_\_\_\_\_

**Signature** \_\_\_\_\_ **date** \_\_\_\_\_

rubra™

ARTISAN COFFEE ROASTERS

Unit 5, 82 Forsyth Street, O'Connor, Western Australia 6163  
PO Box 4245, Myaree BC, Western Australia 6960 ABN 52 115 633 595

Phone +61 8 9314 6299 Email [mail@rubra.com.au](mailto:mail@rubra.com.au) Web [www.rubra.com.au](http://www.rubra.com.au)

## HOW TO ORDER

---

telephone 08 9314 6299  
fax 08 9314 3980  
email [orders@rubra.com.au](mailto:orders@rubra.com.au)